

# BERLIN TOWNSHIP

Board of Trustees: Mathew Old  
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12101 State Route 61  
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Fiscal Officer: Kathy Deehr

## BERLIN TOWNSHIP DRAINAGE REGULATIONS

The following regulations have been adopted by the Berlin Township Trustees to assist the Township in maintaining road drainage systems in Berlin Township. As development increases, these regulations will allow the Berlin Township Trustees to make accurate and consistent decisions regarding drainage and the use of road drainage systems in Berlin Township.

- A Tap Permit must be obtained from the Berlin Township Road Department prior to any project . Permit must have approval of the Township Trustees and the Road Superintendent. Permit applications can be obtained from the Road Department or Berlin Township Zoning Inspector.
- Tap Permit must include a detailed drawing of proposed project.
- A TAP-IN FEE of **\$150.00** will be required **BEFORE** any drainage project , that connects into any Berlin Township catchbasin or drain tile, shall begin.
- Seventy-two hours notice shall be given to the Berlin Township Road Superintendent before work can begin. Contact at (419) 588-2004.
- A representative of Berlin Township shall be present during a tap-in and in certain cases the tap-in will be performed by Berlin Township.
- If a new catch basin is to be installed over an existing road drain, a fee of \$450.00 shall be paid **BEFORE** any work shall be performed.
- If a road tile has to be installed, Berlin Township can only pay for the cost of the tile that directly benefits the road. Typically 5-10%. This is the same if a road tile has to be upgraded to handle a private property owners project.
- If no road tile or catch basins exist, Berlin Township might pay for 100% of the cost if no home or business benefits from the project.
- If an enlargement of road tile is required, the project costs shall be shared by the landowners and the township. Guidance on determining this shall be given from the Erie County Engineers Office and/or Erie Soil and Water Conservation District.
- If a road tile does not have the capacity to handle additional water, a flow restrictor may be required, or the road tile shall be enlarged at landowners expense, or the project may be denied a tap-in.

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- No outlets of any kind (including sump pumps and downspouts) can allow water to drain onto roadway surfaces.
- If the outlet is from a septic system perimeter drain, the system must be approved by the Erie County General Health District.
- If a land owner desires to have a roadside ditch replaced with a tile and filled in, the land owner must provide the tile to the Township Highway Superintendent to be installed by the Township. All fill materials must be secured and by the landowner. **Maintenance of the said tile is then the responsibility of the landowner.** Failure to maintain this tile, to the point that road drainage is affected, could be cause for the township to remove the tile and restore the ditch to its original condition.
- Berlin Township shall contact Erie County Engineer's Office for any technical guidance on drainage issues in the township as determined by the Berlin Township Trustees.